

## **PRIVACY POLICY OF THE AMERICAN CHAMBER OF COMMERCE IN LATVIA**

The privacy policy of the American Chamber of Commerce in Latvia (AmCham) governs the collection, storage and use of the personal data collected on its website. By accessing this website you confirm that you have read, understood and agree to this privacy policy in its entirety.

### **Applicable laws and regulations**

The treatment of your personal data is in accordance with the applicable law, including [Personal Data Protection Law, 2002](#) and [Directive 94/46/EC](#) of the European Parliament and of the Council.

### **The personal data about you**

We respect privacy of the visitors of our website. Your personal data may appear on the AmCham website only if you have authorized us to do so. The personal information is collected through the membership registration, e-mail newsletter registration and event registration applications. This information includes, but is not limited to your name, company name, company address, phone number, fax number, e-mail address and your payment details.

### **Use and storage of personal data**

We will use your personal data only for the purpose for which they were originally collected. We reserve rights to collect, share and use your contact information with third party data processors acting on our behalf such as financial institutions, service providers, contractors, or affiliate organizations. We may disclose your personal data if required by applicable law, court order or law enforcement agency. We will not disclose or sell your personal data to any third party other than described above.

### **Use of non-personal data**

Statistical and other demographic information such as IP address is collected on an aggregate basis of all visitors to the website [www.amcham.lv](http://www.amcham.lv) to identify popular areas of the website and assess how the website is being used.

### **Use of cookies**

AmCham may use cookies on this site. Cookies are small data files stored on users' computers. This allows us to recognize repeat users and compile aggregate data for content improvements. Cookies do not damage users' computers or files. You may change your website browser settings to reject or disable cookie use.

### **Third party use of personal information**

The AmCham website contains links to other third party websites, including affiliated websites. Unless otherwise stated, we are not responsible for the privacy practices or the content of such websites and their use of information. Please note that this privacy policy applies only to the personal data collected through this website. We bear no responsibility for personal data that third parties may collect, store and use through their independent websites.

### **Updating or deleting information**

Our website gives users the option to correct, update or delete any information previously provided to us by the user. However, we maintain copies of user's information to the extent retained as part of our website's standard backup/archive process.

### **Changes to this Privacy Policy**

This privacy policy is available on the website: [www.amcham.lv](http://www.amcham.lv). Any changes to this privacy policy will be communicated to users through this web page.

### **Data controller**

The data controller is the American Chamber of Commerce in Latvia, Dzirnavu 74/76-55, Riga, LV-1050.